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**DEPARTMENT OF EVENING STUDIES-MULTI DISCIPLINARY RESEARCH CENTRE
PANJAB UNIVERSITY, CHANDIGARH**

Minutes of the meeting of the Library Committee held on 30.05.2019 at 11:30am in the office of Chairperson, DES-MDRC, Panjab University, Chandigarh. The following members were present in the meeting: -

Members of the Committee

1. Professor Gurpal Singh, **Chairperson**
2. Professor Sudhir Kumar
3. Professor Mahesh Sharma, **Convener**
4. Dr. Keerti Vardhan

Mrs. Simran Kaur could not attend the meeting.

Agenda:

1. **Purchase of Identity Cards.**
2. **Allocation of funds for the purchase of books for the session 2019-2020.**
3. **Any other item(s) with the permission of the Chairperson.**

Item No. 1: Purchase of Identity Cards.

It was unanimously **RESOLVED** that the Library Committee and the Purchase Committee in consultation with Ms. Gagandeep, Library be entrusted with the task of initiating the steps for the acquisition of Library Identity Cards as per rules. It was further **RESOLVED** to provide 1200 - 1500 Smart Identity-cum-Library Cards to the students of the forthcoming Academic Session 2019-20. In addition, the Library Cards' covers should also be ordered as per last year's specifications.

In order to meet the emergency situations i.e. during students' elections, it was also unanimously **RESOLVED** that 250 paper ID Cards be also purchased.

Item No. 2: Allocation of funds for the purchase of books for the session 2019-2020.

The issue was thoroughly discussed by the members of the Committee and it was unanimously **RESOLVED** that in order to utilize the allotted library funds (Rs. 1,50,000/- in Amalgamated Fund + Rs. 55,000/- in Book & Journal) the Faculty members be requested to submit the list of text books of their disciplines by August 05, 2019. The allocation of funds for the purchase of books (general & text books) for the undergraduate and postgraduate courses is as follows: -

1. Rs. 25,000/- for each of the five postgraduate classes i.e. Rs. 25,000 x 5 = Rs. 1,25,000/- (inclusive of Honours Courses)
2. Rs. 30,000/- for undergraduate classes + Rs. 5,000/- for Honours Course in the subject of Hindi)
3. Rs. 20,000/- for B.Com. classes
4. Rs. 25,000/- for Newspapers, Magazines and Journals.

It was further **RESOLVED** that the proper procedure be followed to purchase the books.

Confirmed

**Professor Gurpal Singh
Chairperson**

**Professor Mahesh Sharma
Convener, Library Committee**